

Shipping Label Code and Recycling Certificate Instructions

Shipping Procedure:

- Please locate “Shipping Code” (see below) prior to packing container.
- Visit www.solmetex.com, locate and hover over “Compliance/Recycling Center” in the menu bar.
- Select and click on “Print Shipping Label” from drop down menu.
- Enter “Account Number” and “Zip Code” then press “Submit”.
- Select Product Type “Hg5 Recycling Container” and enter Shipping Code located on snap cap, then press “Submit”.
- Website will re-direct to the UPS website. Press “Process Shipment”.
- Print the label, place the label into the packing slip envelope, remove backing from envelope and place on box for UPS pick up or call 1-800-742-5877 to schedule pick up.

NOTE: One UPS label per Solmetex shipping box.



		Picking Slip		<table border="1"> <tr> <td>Date</td> <td>Page</td> </tr> <tr> <td>Jan 1, 2019</td> <td>1</td> </tr> <tr> <td colspan="2">Shipment Number</td> </tr> <tr> <td colspan="2">SH00000000000000123456</td> </tr> </table>		Date	Page	Jan 1, 2019	1	Shipment Number		SH00000000000000123456	
Date	Page												
Jan 1, 2019	1												
Shipment Number													
SH00000000000000123456													
50 Bearfoot Road Northborough, MA 01532 Phone: (508) 393-5115 Fax: (508) 393-1795		“Account Number” 000123456											
Sold To: Your Dealer of Choice 1234 Summer Lane AnyTown, MA 01234 USA		Ship To: 000123456 My Family Dentistry 123 Winterville Ln AnyTown, MN 05432											
Reference	PO Number	Customer No.	Salesperson	Ship Via	Ship Date								
ORD0000000020001	123456789	12345678		000	Jan 02, 2019								
Picking Sequence	Item Number	Description	Qty. Ordered	UOM	Qty. Shipped	Qty. Backord.							
	HG5-002CR	Hg5 Collection Container with Recycling	1.0000	EA	1.0000	0.0000							

Recycling Certificates:

- Visit www.solmetex.com, locate and hover over “Compliance/Recycling Center” in the menu bar. Select and click on “Certificate Login” from drop down menu.
- Enter “Account Number” and “Zip Code”. These can be found on the packing slip that is included with each Solmetex shipment.
- You can view, print or download and save the .pdf to your computer from the website.

Recycling Certificates may take up to 30 days from date shipped to the recycler to process.

Visit www.solmetex.com for more information and “Live Chat”
 Monday – Friday 8:30am – 8:00pm EST or contact us at 800-216-5505.