


Shipping Label Code & Recycling Certificate Instructions

New Shipping Instructions! Please read before packing:

- Please locate “Shipping Code” (see below) prior to packing container.
- Visit www.solmetex.com, locate and hover over “Recycling Program” in the menu bar.
- Select and click on “Shipping Labels” from drop down menu.
- Enter “Account Number” and “Zip Code”.
- Fill in all necessary information, enter account # and zip code, click 'submit'.
- Print the label, place the label into the packing slip envelope, remove backing and place on box for UPS pick up or 1-800-742-5877 to schedule pick up.

Note: One UPS label per Solmetex shipping box.





Solmetex
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Northborough, MA 01532
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Picking Slip	
<p>Sold To: Your Dealer of choice 1234 Summer Lane Anywhere, MA 12345</p>	<p>Ship To: 00012356 Dentist DCS 789 Winter Ville Anywhere, CA 12345</p>

“Account number”

Reference	PO Number	Dealer No.	Salesperson	Ship Via	Ship Date
ORD0000000000	12345678	12345678		000	Jan 02, 2016

Picking Sequence	Item Number	Description	Qty. Ordered	UOM	Qty. Shipped	Qty. Backord.
	NXT-Hg5-00CR	NXT Hg5 Collection Container with Recycle Kit	1.0000	Ea.	1.0000	0.0000

Locate Recycling Certificates:

- Visit www.solmetex.com, locate and hover over “Recycling Program” in the menu bar then click on “Certificate Login” from the drop down menu.
- Enter your Account Number and Zip Code. These can be found on the Packing Slip that is included with each Solmetex shipment. See the example above.
- You can view, print or download from website and save to your computer as a .pdf file.

Visit www.solmetex.com for more information and “Live Chat” Monday thru Friday, 8:30 am – 5:00 pm EST or contact us at 800-216-5505.

Recycle Certificates may take up to 30 days to process from date shipped to the recycler.